



24th June 2024

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 1st July 2024 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Lena Batten', written in a cursive style.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: northhillparishcouncil@btinternet.com

AGENDA

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 3rd June 2024 FULL COUNCIL MEETING:
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:
 - 6.1 To note for information: PA24/00660/PRE Approved - Cornwall Highways - 2 Mill Lane Bathpool Launceston Cornwall PL15 7NW - Proposal 5 day Exception Notice - Evenly reduce height in upper crown of trees to below height of the overhead abc low voltage power lines.
 - 6.2 To note for information: PA24/01921 - Tolcarne Barn Tolcarne Trebartha Estate Launceston Lewannick PL15 7QX - Proposal Formation of swimming pond – Approved.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:
 - 7.1 To confirm for information the Lottery Community Fund application was submitted on the 7th June 2024 with a wait of up to 12 weeks for a response.

- 7.2 To consider / resolve next steps regarding tarmacking of North Hill Parish Council car park at North Hill Village hall as the clerk cannot obtain quotes at this time due to being unable to clarify the exact boundary.
- 7.3 To confirm for information the Neighbourhood Sgt is 14142 STUTLEY for North Hill is contactable on Jon.STUTLEY@devonandcornwall.pnn.police.uk.
- 7.4 To confirm the defib at Bathpool does not have child pads, these are not needed as the adult pads can be used on a child with different placement (front & back).
- 7.5 To note for information registration with The Information Commissioners Office. Under the Data Protection Act 1998.
- 7.6 To receive response from Planning Enforcement regarding alleged creation of walkway.
- 7.7 To consider / resolve next steps regarding potholes at Lawnslane and Glubhole's lane.
- 7.8 To consider quotes for the purchase and emptying of one further dog poo bin at Bathpool.
- 7.9 To consider / resolve next steps regarding complaints about parking on the junction of North Hill Village Hall.
8. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:
To consider / review the Minutes from North Hill Parish Council Cemetery Committee and arrange a further Committee Meeting date.
9. To review / update Health and Safety Policy for North Hill Parish Council.
10. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR JUNE 2024 & TO RECEIVE JUNE 2024 BANK STATEMENT:
- 10.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:
 - i) £18.00 (PAYE G. Pollard payroll May, dd)
 - ii) £713.96 (Salary inclusive of tax, Lena Batten, May)
 - iii) £43.64 (room rent)
 - iv) £8.00 (bank charges, 18th June)
 - v) £40.00 (Information Commissioners Office, annual payment)
 - vi) £58.56 (deposit for signage x 2 for carpark, paid by Clerk)
 - vii) £3.00 (Land Registry application paid by Clerk)
- 10.2 RECEIPTS: None.
- 10.3 To receive June 2024 bank statement:
Bank Statement as of 25th June 2024 - £19,125.90
11. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:
- 11.1 Budget Sheet Attached.
12. TO REVIEW MONTHLY RAG: (Red, Amber, Green)
- 12.1 RAG Sheet attached.
13. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:
14. ITEMS FOR INCLUSION AT THE NEXT MEETING:
15. DATE & TIME OF NEXT MEETING:
16. CLOSE OF BUSINESS: